



Council Executive Committee

Location: Conference Call - WebEx
Date: Thursday, September 17, 2020
Time: 3:30 p.m. CDT/4:30 p.m. EDT

Present: Tecia Puckett-Pryor, Tatum Fowler, Lisa Johnson

Absent: Ryan Durham, Lesley Guilaran

Staff: Wanda Willis, Ashley Edwards, Lynette Porter

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett-Pryor, Chair, called the meeting to order at **3:35 p.m.**

2) **Consent Agenda: Approve today's Executive Committee Agenda and August 2020 Executive Committee Minutes**

No discussion.

Lisa Johnson moved for approval; Tatum Fowler seconded. Approved.

3) **Office updates**

Wanda Willis, Executive Director, shared a brief update related to staff activities in the Council's physical office. Typically, there are one to two staff members present in the physical office, adhering to social distancing and safety guidelines for the Davy Crockett Tower. Staff who are working remotely continue to participate in work groups and meetings as most are still being conducted using virtual platforms.

The Administration for Community Living (ACL), the Council's federal funder, has hired a consulting firm to improve messaging about Councils, leading to a better understanding about what Councils do. Wanda has been appointed to this work group along with four other executive directors.

4) **Review of September 18 Council Meeting Agenda**

Wanda reviewed the agenda for the Council meeting. Committees will meet to work on tasks related to public policy and communication, as well as a review of state plan goal objectives, outcomes, and activities. Following committee work, the Council members will hear updates on the Five Year State Plan development and a brief overview of policy initiatives important to Tennesseans with disabilities. Wanda reminded the group that the Council Retreat, scheduled for November 5-6, will be held virtually.



5) **Nomination and Appointment Update**

Council staff have not received an update on appointments or reappointments to the Council. The Governor's office received the Council's recommendations in June, which was delayed due to the pandemic. Staff expect an update in the coming weeks and will share this information with the Council as soon as possible.

6) **Budget Updates**

Lynette Porter, Deputy Director, presented an overview of the budget process for both the state and federal fiscal years. Staff expect to receive state budget guidance in the coming days.

The Council requested and received a federal waiver extension for the FY19 funds, which allows additional time to obligate monies that could have been potentially impacted by the pandemic. Staff have not received the award notice for the FY21 federal award, which starts October 1, 2020.

8) **Motion to Adjourn**

At 4:08 p.m. Tatum Fowler moved to adjourn. Lisa Johnson seconded. Approved.

Next call: Tuesday, October 13, 11:00 a.m. CDT/12:00 p.m. EDT

Prepared by: Ashley Edwards, Executive Assistant

Approved by: Wanda Willis, Executive Director