



## Council Executive Committee

---

Location: Conference Call - Zoom  
Date: Tuesday, January 24, 2023  
Time: 11:00 am CST / 12:00 pm EST

**Present:** Tecia Puckett Pryor, Edward Mitchell, Sarah Cripps, Ryan Durham

**Absent:** Lisa Johnson

**Staff:** Lauren Percy, Lynette Porter, Ashley Edwards

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at **11:02 a.m. CST / 12:02 p.m. EST.**

2) **Consent Agenda: Approve today's Executive Committee Agenda and November 2022 Executive Committee Minutes**

No discussion.

***Sarah Cripps moved for approval as edited; Ryan Durham seconded. Approved.***

3) **Executive Director Evaluation**

Council members have been asked to complete an overall evaluation of the Executive Director, Lauren Percy. Before closing the survey, Tecia will send one more reminder to all Council members.

4) **Council Updates**

- Council staff met with the Governor's office to recommend reappointment for members who are eligible to serve their development district for another term. The Governor's office requested that staff meet again and resubmit this information in April.
- Council staff have been researching potential new appointment recommendations to the Council for development districts whose seats will become available July 1st.
- Currently, Council meetings are scheduled on a calendar year rotation. It is recommended that Council meetings be scheduled and secured by the fiscal year. This would also better align with Council member terms beginning and ending. Staff shared proposed FY24 Council meeting dates with the committee:
  - September 15, 2023 (already scheduled meeting)
  - November 2-3, 2023 (already scheduled Retreat)
  - *January 26, 2024 (proposed date for FY24)*
  - *April 19, 2024 (proposed date for FY24)*

5) **Staff Updates**

At the end of the meeting, Council staff provided several updates to the Committee:



- **Budget Update**

Lynette Porter, Deputy Director, reported that we have not received an official federal award notice for FY23 yet. Our national association has told us that we will be level funded for our FY23 award retroactive to October 1, 2022.

The Council submitted its state budget information to the state legislature. We are waiting on a date to formally present to any legislative committees. Staff will share information about date and materials with the Executive Committee when it becomes available.

- **Agency Risk Assessment**

The Audit committee met in December and found that the Council has adequate controls in place to mitigate risk. The formal risk assessment was submitted to the comptroller's office at the end of December 2022. Dr. Alicia Cone has begun to work with Lynette in staffing the Audit Committee. Alicia brings new skills and knowledge that have already strengthened the overall process.

- **Public Input Survey Collaborative Project**

The Council is working with other DD Act Partners (University Centers and Protection & Advocacy organization) to create one needs assessment survey about disability in Tennessee that can be shared across the DD Network. The final product will become a shared resource for the Tennessee disability community over the next 5-year planning cycle.

- **Disability Day on the Hill**

Disability Day on the Hill is scheduled for March 8, with a community reception on March 7. The Council can support members' travel to and from Nashville for the events. Council members have until February 5<sup>th</sup> to RSVP for Council support; Lauren encouraged Executive Committee members to attend if possible.

7) **Motion to Adjourn**

***At 11:44 a.m. CST / 12:44 p.m. EST Sarah Cripps moved to adjourn the meeting. Ryan Durham seconded. Approved.***

**Next meeting:** March 2, 3:30 – 4:30 pm CST, Embassy Suites Nashville Airport

---

Prepared by: Ashley Edwards, Executive Assistant

---

Approved by: Lauren Percy, Executive Director