



Council Executive Committee

Location: Conference Call - Zoom
Date: Thursday February 24, 2022
Time: 1:00 pm CDT / 2:00 pm EDT

Present: Tecia Puckett Pryor, Ryan Durham, Lisa Johnson, Lesley Guilaran

Absent:

Staff: Lauren Percy, Lynette Porter

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at **1:03 p.m.**

2) **Consent Agenda: Approve today's Executive Committee Agenda and February 8, 2022 Executive Committee Minutes**

There was no discussion.

Ryan Durham moved for approval; Lesley Guilaran seconded. Approved.

3) **Communications Committee Chair**

Tecia Puckett Pryor reported she has spoken with Edward Mitchell, a council member representing Memphis-Delta Development District, and reviewed responsibilities with him and is appointing him as Chair of the Communications Committee. He will chair the committee tomorrow.

4) **Final Review of Council Meeting Agenda**

- Council Meeting – Open Meetings Act process – Executive Director Lauren Percy reviewed the agenda and discussed the elements of the Open Meetings Act requirements. We will have a statement of necessity and actions will be done by roll call vote per Act requirements.
- Share Committee Agendas – Lauren – We are looking for ways to engage committee members in the work of the Council. Example: Cat Smith, Director of Leadership Development will be inviting Leadership Committee members to review Partners in Policymaking applications as a part of the FY23 selection process. Communication Committee members will discuss participation in the Breaking Ground process. Committee chairs present on the call reviewed tomorrow's plans for their individual meetings.

5) **Recap of New Member Orientation**

Lauren did a brief recap of the New Member Orientation. Members Roddey Coe and Martez



Williams participated in the orientation giving examples of member involvement. Vice Chair Durham reported that he felt the new members were engaged and the information was well-received.

6) **Council Structure & Council Member Roles Discussion**

Tecia asked for the bylaws and the "Serving on the Council" draft document to be circulated and reviewed before the next Executive Committee meeting on March 8. The committee is in agreement that the two documents must align.

7) **Motion to Adjourn**

At 1:40 p.m. CST / 2:40 p.m. EST Lesley Guilaran moved to adjourn the meeting. Ryan Durham seconded. Approved.

Next call: March 8, 2022 1 p.m. CDT / 2 p.m. EDT

Prepared by: Lynette Porter, Deputy Director

Approved by: Lauren Pearcy, Executive Director