



## Council Executive Committee

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Location: Conference Call - Zoom  
Date: Tuesday, October 4, 2021  
Time: 11:00 am CDT / 12:00 pm EDT

**Present:** Tecia Puckett Pryor, Ryan Durham, Lisa Johnson, Lesley Guilaran

**Absent:** Tatum Fowler

**Staff:** Wanda Willis, Lynette Porter, Ashley Edwards

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at **11:07 a.m. CDT / 12:07 p.m. EDT**

2) **Consent Agenda: Approve today's Executive Committee Agenda and September 2021 Executive Committee Minutes**

Staff requested an updated order to the committee agenda to ensure adequate discussion time for contract discussion. There were no edits to the September 2021 minutes.

***Lisa Johnson moved for approval of updated agenda; Ryan Durham seconded. Approved.***

3) **Goal 4 Determination of Progress**

Annually, the Executive Committee is tasked with reviewing the State Plan Goal 4 activities and outcomes to determine whether the Council has made progress on its goal of supporting Council members. Activities that fall under Goal 4 include support of council members by learning and development opportunities, planning and evaluation of council activities by its members, and budget and financial trainings. Staff provided an overview of these activities and outcomes to the Executive Committee. ***The Executive Committee determined unanimously that the Council has made progress toward Goal 4 of the State Plan.***

4) **September Council Meeting Review**

The Executive Committee reviewed feedback from the September virtual council meeting. During this meeting, council members met in committees virtually and on a different day than the full council meeting. Feedback indicated that people liked having committees meet virtually. One item to consider in planning future council meetings is the number of days members would need to take off from work in order to attend, even if virtually. The council should ensure that planning allows full participation of all council members.

5) **November Retreat Schedule**

The committee reviewed the proposed times for the November retreat since it has been made a virtual meeting. The council will meet from 1 p.m. CDT – 4 p.m. CDT (2 p.m. EDT – 5 p.m. EDT) on Thursday, November 4, and 9 a.m. – 12 p.m. CDT (10 a.m. – 1 p.m. EDT) on Friday,



November 5. The council staff will partner with the UT Health and Science Center staff to provide an overview of the state plan review and analysis. Council staff will lead council members in activities to help them engage with this data and plan for the coming year.

6) **Staffing [Executive Session]**

At 11:30 a.m. the Executive Committee went into Executive Session. Council staff disconnected from the call.

7) **Motion to Adjourn**

***At 11:54 a.m. CDT / 12:54 p.m. Tacia Puckett Pryor adjourned the meeting.***

**Next call:** November 3, 2021 3:30 p.m. CDT / 4:30 p.m. EDT

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Prepared by: Ashley Edwards, Executive Assistant

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Approved by: Wanda Willis, Executive Director