

Tennessee Historical Commission  
Bylaws Committee  
Minutes  
November 28, 2023

Call to Order. The THS Bylaws Committee meeting on November 28, 2023, was called to order by Committee Chairman Jeremy Harrell at 8:07 am CT. The committee met via Zoom. Roll was called and these committee members were present at 8:07 am: Jeremy Harrell, William Lyons, Ann Toplovich, and ex officio member Derita Coleman Williams, chairman of the THC. Committee member James Haywood joined the meeting at 8:44 am.

Also attending the meeting were THC staff members Miranda Christy and Caty Dirksen, as well as THC commissioners Dan Pomeroy, Beth Campbell, and Loni Harris.

Determination of Necessity. Chairman Harrell read into the record the determination of necessity for the THC Bylaws Committee meeting. Public notice of the meeting had been given. Chairman Harrell moved for approval of the necessity of the meeting and was seconded by Dr. Lyons. Roll was called on the motion and passed 3-0.

Public Comment. No one requested to speak or provided written comment in advance of the meeting. Chairman Harrell asked if the THC members present at the meeting wished to say anything. All had no comment.

Approval of the November 16, 2023, Minutes. The minutes of the committee's second meeting were reviewed. There was one correction, regarding the spelling of Ms. Dirksen's last name. Dr. Lyons moved for acceptance of the minutes as corrected and was seconded by Mr. Harrell. Roll call vote was taken and the motion passed 3-0.

Review of the THC Bylaws. Chairman Harrell led the committee through a copy of the bylaws with proposed revisions from the committee as well as from Commissioner Pomeroy. The details of the discussion are available in the archived recording of the meeting. The bylaws should include consistent language when referring to statutes in the Tennessee Code Annotated (TCA). Each article was examined, with some expansions of the sections and with clarification of language.

Article VII, Section 3 of the bylaws lists standing THC committees. The bylaws committee is considering adding a descriptive purpose for each committee. Ms. Christy reported that THC staff is looking for existing documentation of the committee descriptions. At the committee's request, these will be circulated by December 11, 2023. Chairman Harrell asked that committee chairs also provide descriptions of purpose. Revised statements of purpose will be a focus of the committee's next meeting.

Ms. Christy will collect the staff documentation, committee chair descriptions, and solicit THC members for proposed revisions to the bylaws. This information will be available for the next meeting.

Other Business. The next meeting of the committee will be on December 19, 2023, at 9:00 am CT, via Zoom. Chairman Harrell asked the committee to be remain aware of deadlines for presentation of its proposed bylaws revisions to the THC Executive Committee and to the full Tennessee Historical Commission. Any amendments must be approved by the Commission. As chair, he hoped the committee's bylaws recommendations could be completed at the December 19 meeting.

The recommendations will then be forwarded to the Executive Committee. THC Chairman Williams noted that she will set a meeting of the Executive Committee on January 16, 2024.

Adjournment. The THC Bylaws Committee having no further business, Ms. Toplovich moved for adjournment and was seconded by Chairman Harrell. There being no objection, the meeting adjourned at 9:30 am CT.

Submitted by  
Ann Toplovich  
THC Bylaws Committee Secretary  
December 14, 2023