

SUMMARY OF MINUTES

Quarterly Meeting of the State of Tennessee Board of Boiler Rules March 13, 2024 - 9:00 a.m.

- I. Acting Chairman and Board Member David Baughman called the meeting to order at 9:02 a.m. Board Members present: David Baughman, Jeffery Henry, Richard Scott May, Michah Lashley, and Riley Collins.

Department Staff Present: Tom Herrod, Dewayne Scott, Kenneth Nealy, Jamie Diefenbach, Justin Miller, Melissa Owens, Chance Deason, Mia-Lyn Wiley, Tia XiXis and Michelle Rosemore.

Guests Present: Marty Toth, Billie Cutillo, Mark Edwards, Erik Shucker, Jeff Long, Daniel Britt, Roger Sanford, Stephen Heald, Scott Baum and Branden Matue.

- II. INTRODUCTIONS AND ANNOUNCEMENTS: Tia XiXis announced new legislation regarding public comment in meetings and that the rules be established by the boards and commissions of each department. A “living” document was provided to all participants, outlining required prior notification of public attendees to the meetings.

Chance Deason announced a requirement of 10 days’ notice of the desire to make public comment on agenda items, before the scheduled board meeting. Thirty (30) minutes would be reserved for a maximum of 10 people from the public to make comments for no more than 3 minutes a person.

At least 15 days’ notice will be required for comments on non-agenda items; hence, the need for publishing the agenda prior to those time frames.

Ms. XiXis said there will be no virtual option; all meetings will held be in person.

After approval of the Minutes and Transcript of the December 13, 2023, meeting, Mr. Baughman introduced Riley Collins as a new Board member.

- III. ADOPTION OF THE AGENDA: Mr. May made a motion to adopt the agenda. Mr. Henry seconded the motion. After voting, the agenda was adopted.
- IV. SELECTION OF A CHAIRMAN: Mr. Henry nominated Mr. David Baughman. Mr. Lashley seconded the nomination. Mr. Baughman asked for comments or other nominations or suggestions. After voting, Mr. Baughman accepted the nomination and announced himself as the new Board Chairman.
- V. APPROVAL OF THE MINUTES and TRANSCRIPT of the Meeting on December 13, 2023: Mr. May made a motion to approve. Mr. Henry seconded the motion. After voting, the Minutes and Transcript were approved.

VI. CHIEF BOILER INSPECTOR'S REPORT - (attached): Presented by Tom Herrod.

Mr. Miller commented that approximately 70 red tags were put on.

Mr. Herrod said if those aren't cleared within 45 days, they will be shut down completely.

VII. VARIANCE REPORT - (attached): Presented by Tom Herrod.

Mr. Henry asked the reasons for the failure of the five.

Mr. Miller gave examples and the various reasons for their failures.

VIII. OLD BUSINESS: None.

IX. NEW BUSINESS:

- **Duracell Battery Cleveland TN - Variance Renewal Request:** Mr. Jeff Long representing Duracell commented that it's now gone from a 5-day a week to a 24/7 operation, making C and D batteries for the world.

Mr. Long said their current boilers are a 1961 and a 1986 model, both used to warm water for cleaning components. Combustion Control inspects these boilers. He said since the last variance renewal, the controller was upgraded. The air and gas mixture controls are now separated with Servo control motors on each. He said they run one of the boilers in the winter and one in the summer.

Mr. Long also said with the change in the controller, they set up checks every two hours.

Chairman Baughman asked about changing the Hawk controller. Mr. Roger Sanford said it was in the budgetary plans.

After questions addressed to Stephen Heald, Chairman Baughman noted that the manual reset shutdown does not enunciate back to the control panel, the programmers and the remote station.

Chairman Baughman addressed missing items on the checklist for the variance. Mr. Heald said that would be taken care of.

Mr. Collins addressed discrepancies in "Emergency Duties" and "Emergency Procedures" in the variance. Mr. Long noted the discrepancy and offered to make the change to whatever the requirement is.

Mr. Lashley noted omissions in the document, as well. Mr. Britt commented that that would be corrected.

Mr. Lashley and Mr. Collins asked for clarification on page numbering.

Chairman Baughman addressed the remote boiler monitor vs. an operator on site. Chairman Baughman, Mr. Collins and Mr. Henry discussed clarity of the verbiage concerning "Emergency Duties" and alarm conditions. A highlighted section was suggested.

Chairman Baughman addressed security personnel and the one-hour rule. Mr. Sanford agreed to adding protocol that in the absence of a guard, an ERT person will be sent to the station to continue monitoring.

Chairman Baughman addressed the log sheets in the Manual for the renewal and that there were no entries on them. Mr. Sanford brought an example of one and commented that they will be kept electronically as well.

Mr. Collins and Mr. Heald discussed further updates necessary in the new manual.

Mr. Collins made a motion to accept the renewal. Mr. Henry moved that it be contingent upon receipt of an updated version and upon inspection of both boilers.

Mr. Sanford questioned the operation of Boiler #1 with its current variance before the inspection and offered to operate Boiler #2 into the summer months until the inspection.

The motion was made to approve the variance renewal request, based on revisions and comments and inspection and a revised manual. After voting, the motion carried.

Mr. Sanford asked about the ability to submit credit card payments for their permit. Mr. Herrod answered that the capability will be available soon.

- **RMR Mechanical, LLC - Repair License Approval Request:** Ms. XiXi made the announcement that there was no representative of RMR Mechanical present, but she had received email notice that they would be out of town.

Chairman Baughman, Mr. Deason and Mr. Henry discussed their lack of knowledge of the protocol or statutes that required the presence of a representative of the company requesting the license.

Chairman Baughman asked if there were any questions or comments about RMR Mechanical's manual. There were none, and Chairman Baughman noted their code requirements for licensing in the state of Tennessee were met.

Mr. Henry made a motion to approve the license. Mr. Lashley seconded the motion. After voting, the motion carried.

- **Wood Group USA - Repair License Approval Request:** Erik Shumaker, the Quality Manager, appeared to represent Wood Group, Power Industrial.

Mr. Lashley and Mr. May commented that everything looked good in the manual.

Chairman Baughman thanked Mr. Shumaker for being present and that everything in the manual looked appropriate. Mr. Collins agreed.

Mr. May made a motion to approve the request for license for Wood Group to engage in erection, repair and/or alterations of boilers and pressure vessels in the state of Tennessee. Mr. Henry seconded the motion. After voting, the motion carried.

X. OPEN DISCUSSION ITEMS: None.

XI. BOARD CASES AND INTERPRETATIONS: None.

XII. UPCOMING SCHEDULED QUARTERLY MEETINGS:

June 12, 2024

September 11, 2024

December 11, 2024

XIII. ADJOURNMENT: The meeting adjourned at 10:55 a.m.